

**2015-16 Faculty Senate
Agenda September 18, 2015,
2:00 PM
UC Oso room 221**

Present: Araiza, Bland, Bowden, Brown, Cammarata, Day, Denny, Dolan, Griffith, Harrel, Katz, Klaus, Kownslar, Kutil, Mollick, Ozymy, Spaniol, Starek, Thompson, Valadez
Absent: Changchit, Flourney (University Travel)
Ex-officio: Evans, Shupala, Quintanilla

1. Call to order: 2:00 p.m. by Speaker Griffith
2. Approval of agenda: Bowden moved to approve the agenda, Klaus seconded. Motion approved.
3. Approval of April 2015 Faculty Senate Minutes: Bland moved to approve April Minutes with changes, Anderson seconded. Changes:
 - A. Katz should be listed as Chair of Committee on Committees instead of a member of Budget Committee
 - B. Dolan's name added to Executive Committee

4. New Business

A. Speaker Griffith: Catherine Bridges will be working with Faculty Senate while April Basset is out on medical leave.

B. New Faculty/Staff web portal: Ashley Larrabee and Ann Travis presented information on navigation within the new web page. The aim of the change was to improve navigation and to create a "portal". President's cabinet, staff council, web council had input into the design that was launched at September faculty/staff meeting. Announcements on the page will be updated periodically and faculty may make requests to add content to announcements.

Senate Feedback: Suggestion to reduce the number of pictures, build the various links within the page so that they are easier to find, remove Faculty Senate link from Academic Affairs section, allow a single user login for all links within the portal, Senators should ask their constituents for feedback on the website and provide feedback to Ashley Larrabee. Ashley.Larrabee@tamucc.edu.

C. Shupala-SACS Document Revisions: Shupala provided Senators with a list of documents currently in the process of review/revision in preparation for SACS review:

1. Definitions: Shupala led a discussion of the definitions of a System Policy (Board of Regents Level 4 digits), System Regulation (Chancellor Level 6 digits), Rule (System Level 8 digits), and Procedure (System Level 10 digits).
2. Approved Documents: Four approved documents were distributed for Senators to share with their constituents:
 - a. 08.01.99.C0.01 Reasonable Accommodation Request for Employees and Applicants under the Americans with Disabilities Act, as amended (procedure).
 - b. 08.01.99.C0.02 Student Title IX Pregnancy and Newborn Parenting Support (procedure).
 - c. 08.01.99.C0.03 Student Title IX Sexual Misconduct (assault/violence) Incident Coordination (procedure)
 - d. 12.6.99.C0.01 Post-Tenure Review (rule)
3. SACS Report: The first draft of the SACS report will be ready for review on December 1, 2015.
4. College Minutes: The Provost is encouraging department chairs to upload Program

and College meeting minutes into Weave.

5. Faculty Senate Document Review: Shupala will put forth documents for review by the Senate that she hopes to have final approvals in place by January 2016. Senate Committees are asked to review the document list to see which documents they think might need review by their committees.

6. Communication: Senators are encouraged to communicate with their constituents about all documents that are in the review process and documents that are approved.

D. Provost Quintanilla Priorities: Provost Quintanilla was introduced and shared her priorities for 2015-2016:

1. Senate Meetings: The provost attendance at Faculty Senate meetings is a scheduling priority for her. She expressed the importance of communication and collaboration between faculty and administration.

2. Communication: Encouraged Senators to bring their constituent feedback on issues to the Faculty Senate meetings.

3. Document Review: Committed to complete the review of all documents prior to the start of each Fall Semester.

4. Catalog Approvals: This is a priority for Academic Affairs and they will be working with the Faculty Senate Academic Affairs Committee to improve the process of catalog changes.

5. Academic Affairs Web Page: The Academic Affairs web page is being reorganized to streamline information and interfaces so that information entered into one area interfaces with other areas using the same data.

E. Tenure Committee Review: Senator expressed concerns that Tenure Committee reports are limited 250 words at this time which is aligned with University Policy. Provost Quintanilla is open to Faculty Senate recommendations to change to this rule. Change requests should be submitted to Shupala.

F. Dean's Review: Senator expressed dissatisfaction with the timing of the Dean's three year Review. Provost Quintanilla expressed a willingness to repeat the Dean's Review again this year. Faculty Senate will have time to review the policy and provide input into the process.

G. Student Evaluations: Provost Quintanilla announced that Student Course Evaluations will be completed on paper instead of electronically beginning in December 2015. The evaluations will be administrated centrally because of the time and expense involved in the process. A shorter instrument will be used. Faculty will be instructed on the process. Totally online courses will have online evaluations.

H. Faculty Salary Increases: Senators expressed concerns that merit increases should be a priority as demonstrated through the formal budgeting process. Senators expressed concerns about faculty/staff compression issues causing decreased morale. Senators suggested post-tenure review salary increases as a method to improve pay equity. Provost Quintanilla indicated that faculty satisfaction and retention is important; the equity adjustment plan is being updated.

5. Committee Reports

A. Awards, Bylaws, and Elections – Announced Edwards Kownslar from the Mary and Jeff Bell Library as a newly elected Senator. Piper Professor Award – Senators encouraged to talk with faculty for nominations.

B. Budget Committee – Bland: The Committee reviewed annual contract start and stop dates and no action is recommended. Goals for this year include a review of summer term reimbursement and percentage rate versus cash flow calculations. Plan to talk with Terry Tatum about the issue and invite him to the October Faculty Senate meeting.

C. Committee on Committees – Worked through the summer to place people on committees. Next year, they plan to send out committee surveys sooner so that assignment to committees can be made before summer. Concerns expressed that service on University Committees is not being valued at the College level.

B. Faculty Affairs Committee:

1. Would like to see the Promotion of Professional Librarians rule. Committee would also like to see the draft that returned from OGC. Chris Shupala will send a copy of the latest document.
2. Academic Freedom document is a template from system document. Uses language from system documents and suggest reviewing language consistent with shared governance.
3. Open carry rules recommendations will fall on this committee. Student organizations were going to identify 6 places where guns will not be permitted. Provost will forward information on the State Law for Open Carry of Handguns. The system will be writing a policy and the only issues are the places identified where handguns cannot be carried.

6. Cristi Day is new Faculty Senate Secretary.

4. Meeting Adjourned: Cammarata moved to adjourn and Anderson seconded the motion. Meeting adjourned at 3:30 p.m.