

## Faculty Senate Retreat-Official Minutes

August 21, 2014

OCNR 135

By Sarah Engledow Brown

Present: Anderson, Araiza, Bowden, Brown, Cammarata, Changchit, Conard, Crane, Flournoy, Giraldo, Griffith, Kar, Larkin, Miller, Mollick, Moreno, Ozymy, Spaniol, Spencer, Tejada-Delgado, Thompson

Absent:

Retreat began at 9 am

### I. Guest Speakers:

A. Dr. Jim Klein: Head of American Association of University Professors (AAUP) at Del Mar and President of the state chapter of AAUP.

B. Dr. Leona Urbish, Interim Director, Planning and Institutional Research- discussed her office and the services they provide.

### II. Parliamentary Faculty Senate Guidelines, using Robert's Rules-Miguel Moreno

### III. Speaker's Report

Review of summer business

There was not as much summer business as originally anticipated. There were two major issues this summer: 1. Fixed tuition plan and 2. System audit.

New faculty orientation was held August 15. There are a total of 70 new faculty this fall. 10 of them were promoted to permanent faculty positions from visiting status. 60 are new to campus. 50 of this group attended the new faculty orientation. Thanks to Catherine Bridges for her work in making the event a success, and Marilyn Spencer for her redesign last year. One thing that was new at this year's orientation was the newer Faculty Panel, which consisted of a panel discussion group formed of relatively new faculty from each college. Thanks to Dr. Amy Aldridge Sanford for chairing the panel.

The campus faculty survey was administered, and results distributed, over the summer. Copies were given to all senators.

Dr. Chambers, a senator from the College of Business, resigned her position over the summer, so there will need to be an election to replace her. These elections will probably be held within the next week or two.

Speaker Larkin attended CPIRA meetings over the summer. He was impressed with the organization and operation of CPIRA, noting that they too are dealing with a number of issues that directly affect many faculty. A request was made for CPIRA's ex officio representative to the senate to have faculty status. Larkin will follow up.

#### IV. Committee Issues, Brainstorming and Reports

Each committee split off and had a brainstorming session to prioritize their top 5 or 6 items for 2014-2015.

##### A. Faculty Affairs

1. Post Tenure Review
2. Workload
3. Faculty Grievance
4. Academic Freedom (ownership of course content)
5. Role of contract faculty in governance issues on campus

Other issues:

- Starting an AAUP chapter
- Implementing annual evaluation of administrators
- Faculty Affairs suggested the following issues be transferred to the following committees:
  - Merit and Equity (Budget Committee)
  - Icare (Academic Affairs)
  - Student misconduct (Academic Affairs)

##### B. Committee on Committees

1. Fill all open committee positions by September 30
2. Verify that expiration dates for committee membership are posted on website.

##### C. Budget Committee

1. Continue budget trend analysis
2. Salary comparison with peer institutions. What do our peer and aspirational institutions pay faculty when they move from assistant to associate, or associate to full?
3. Adjunct pay
4. Faculty pay
5. Raises/promotions

##### D. Awards, Bylaws and Elections

1. Reviews of bylaws/constitution
  - a. Who is eligible to vote?

- b. Ex officio membership-clarify
- c. Faculty Senate representation per college
- 2. Administrative excellence award (based on faculty evaluation)
- 3. Electronic voting-in case of an emergency

E. Academic Affairs

- 1. Improve adherence to timelines and approved processes for new academic programs. Meet standards for proposal submissions.
- 2. Review sharing information regarding student misconduct (Student Affairs Office)
- 3. Review processes for assessing academic preparedness for admission including experience credit (Enrollment Management)
- 4. Distance education: Review effectiveness and cost.

Additionally, the Academic Affairs committee supports faculty forums for AA issues.

V. Senate Meeting Schedule

- A. Fall: September 19, October 17, November 21, and possible “special” meeting December 5
- B. Spring: January 23 (1<sup>st</sup> Friday during Spring term), February 20, March 27, April 17, and possible “special” meeting of 2015-2016 senate May 1.
- C. First Executive Committee meeting will be on September 8.

VI. Other issues

- A. Senators expressed a desire for representatives from the office of Student Affairs to visit a senate meeting, and to distribute policies and procedures to all senators beforehand.
- B. Senators expressed a desire for a representative from the Division of Finance & Administration to visit senate to give an overview of the University budget.

VII. Meeting adjourned at 3:30 p.m.