MEMORANDUM

TO: Faculty Senate
FROM: Johnston Brendel, Speaker
       Faculty Senate
SUBJECT: Faculty Senate Retreat – Part II

Agenda
August 23, 2002
2:00-4:00pm
UC Island Room 316

I. Opening remarks – Review of June Retreat

II. Goal Setting
   A. Possible goals for the 2002-2003 academic year
   B. Operationalizing the goals
   C. Committee assignments/Timelines

III. Parliamentary/Meeting Procedures – Patrick Crowley

IV. Speaker’s Report/Discussion/Information Items
   A. Executive Committee Elected
   B. Ethics Rule Passed
   C. Future Items for Senate: Firearms Policy and Merit Pay Policy
   D. Review of Summer Budget Reduction Process
   E. Changes in New Faculty Orientation Process
   F. FYI Items

V. Announcements
   A. Linda Sousse, Student Government President will attend September’s meeting.
   B. Bob Maroney will give a presentation about his role as Faculty Liaison with Athletics.

VI. Other Business

VII. Adjournment
FACT SHEET

Faculty Senate Retreat
Part II
August 23, 2002
UC Island Room 316

Present: Balasubramanya, Brendel, Cabrera, Crowley, Friday, Ivy, Kownslar, Landry-Hyde, Lewin, Meyer, Middleton, Morvant, Ricard, Zebda

Absent: Garcia, Melrose, Sanders

1. Mirley Balasubramanya agreed to be chair of the Academic Affairs Committee

2. After surveying faculty, the subcommittees will examine the following issues this year:

   A. Academic Affairs Committee:
      (1) Summer Issues
      (2) Faculty Development

   B. Budget Analysis Committee:
      (1) Salary adjustment process
      (2) Transparency of financial issues (including but not limited to input on managing/investing university funds)

   C. Committee on Committees:
      (1) Assist Academic Affairs with Summer Issues

   D. Faculty Affairs Committee:
      (1) Faculty Teaching load - examining a 3/3 teaching load and different aspects of release time.
      (2) Shared governance. (including but not limited to selection, retention and evaluation of administrators)

3. The subcommittees will meet to discuss and create specific, achievable goals for each issue and to create timelines for attaining the goals.

4. Patrick Crowley, Parliamentarian distributed a handout and discussed parliamentary meeting procedures.

5. The first executive committee meeting tentatively scheduled for Monday, September 9, 2002 at 2:30pm.

FACT SHEET